**Glossary of widely used terms and acronyms**

This glossary has been developed by the School of Natural Sciences Athena SWAN Self-Assessment Team. It is intended to foster greater accessibility for staff and students who are new to the School. You are free to copy this document or refer to the web link in resources that you make available to new staff and students.

This is a live document and so we invite you to suggest additions. Please send any additions, in the same format as below, to fraser.mitchell@tcd.ie.

|  |  |
| --- | --- |
| **Term**  | **Explanation**  |
| AR  | Academic Registry  |
| BioCon  | A taught master’s degree programme in Biodiversity and Conservation  |
| BLT  | Botany Lecture Theatre on the first floor of the Botany Building  |
| Board  | The Board is the governing authority of Trinity College Dublin, the University of Dublin. The Chairperson of Board is the Provost.  |
| Capitated bodies  | The Capitation Committee is a sub-committee of the Student Life Committee, which brings together the five capitated bodies: Dublin University central Athletic Club (DUCAC), the Student Union, the Central Societies Committee, the Graduate Student Union and College Publications.  |
| CMIS  | Central Management Information System (used for Timetabling) |
| CoE  | Court of Examiners. End of year review of marks across all years for students. Held internally in departments or across/in conjunction with other departments such as the Science Course Office.  |
| COO | Chief Operations Officer |
| Demonstration  | Demonstration is the assistance of undergraduate teaching laboratories, often demonstrating how a particular experiment is conducted. Demonstrators often assist in marking continuous assessment. Demonstrators are hired in different ways according to the School.  |
| DIETS  | Denotes the pathway(s)signifying student course choice required for calculation of end of year mark.  |
| DUTL  | Director of Undergraduate Teaching and Learning.  |
| E3  | A new Institute of Engineering, Energy and Environment, which will be based on campus in a custom-built Learning Foundry  |
| ECTS  | European Credit Transfer System  |
| EO  | Executive Officer  |
| ESRL  | Earth Surface Research Laboratory  |
| Fellow  | Trinity College Dublin was founded as a corporation consisting of the Provost, the Fellows and the Scholars. Scholarship or research achievement of a high order is the primary qualification for Fellowship, coupled with evidence of the candidate's contribution to the academic life of the College and an effective record in teaching.  |
| FIS  | Financial Information System  |
| Foundation Scholarship Examinations  | An exam session open to second year students. To identify students who can consistently demonstrate exceptional knowledge and understanding of their subjects. A Scholarship at Trinity College remains the most prestigious undergraduate award in the country. <https://www.tcd.ie/calendar/undergraduate-studies/foundation-and-non-foundation-scholarships.pdf>  |
| Freshman  | Undergraduate students in their first (Junior Freshman) or second (Senior Freshman) years of their undergraduate degree programme. “Freshman” is now officially abbreviated to “Fresh”.  |
| FSD  | Financial Services Division  |
| GMB  | Graduate Memorial Building located on Library Square  |
| GSI  | Geological Survey Ireland  |
| GSU  | Trinity’s Graduate Students’ Union (GSU) is the representative body for all postgraduate students in Trinity College Dublin.  |
| Hilary Term  | This is the second term in the university calendar that starts in January. It includes the second semester.  |
| HLT  | Haughton Lecture Theatre, first floor in the Museum Building  |
| HOD  | Head of Discipline  |
| HOS  | Head of School  |
| iCRAG  | SFI Research Centre for Applied Geosciences  |
| IGRM | Irish Geological Research Meeting |
| Invigilation  | Invigilation involves monitoring examined students to assist with questions, distributing and collecting exam papers, and preventing cheating. Invigilation is open to postgraduate students and to external temporary workers.  |
| IRC  | The Irish Research Council. The IRC runs a programme called Government of Ireland Postgraduate Scholarship Programme which funds many PhD students in the university.  |
| Joly Society  | The Joly Geological Society hosts a range of events for its members throughout the college year, attracting undergraduate and postgraduate students from a whole variety of disciplines from Zoology to Business.  |
| M4  | Geology Lecture Theatre, ground floor in the Museum Building  |
| MAB  | Module Assessment Body  |
| MAP  | How the module is set up‐ name, module mark scheme, reassessment information. Module Assessment Pattern.  |
| MDP  | A taught master’s degree programme in Development Practice  |
| Michaelmas Term  | This is the first term in the university calendar that runs up to Christmas. It includes the first semester.  |
| Moderatorship  | Strictly exams which are second marked or moderated, but used as part of acronym TSM ‘Two-subject moderatorship’ (a cross-faculty degree with 183 possible combinations)  |
| OBA  | Off-Books students. Students who take one year off study including examinations.  |
| Pathway  | A subject (pathway)is assigned to the modules for subject progression calculation  |
| PI  | The Principal Investigator or Primary Investigator is the head of their lab.  |
| PIT Code  | Code used to determine how the student progresses to the next year or what award they exit their course with.  |
| Provost  | The Provost is the Head of Trinity College Dublin and is the equivalent of the President in other universities.  |
| SEO  | Senior Executive Officer / Senior Experimental Officer  |
| SFI  | Science Foundation Ireland  |
| SITS  | Student information platform containing all information on students and their modules (accessible via my.tcd.ie) Strategic Information Technology System.  |
| SMO  | Module enrolment list of a student. If a student is not on the SMO for the module they will not be included on the SMR.  |
| SMR  | Module Mark Sheet. Must be in place to allow marks to be entered for students on this module. An SMR cannot be created if there is no MAP or MABs for the module.  |
| Sophister  | Undergraduate students in their third (Junior Sophister) or fourth and final (Senior Sophister) years of their undergraduate degree programme.  |
| SPI  | Progression Record for a student. Created by Student Records before Progression can be carried out. A student can have three SPIs‐ one for each exam period; Annual, Supplemental, Special.  |
| STEM  | A Faculty of Science, Technology, Engineering and Mathematics, formerly FEMS  |
| TAP  | Trinity Access Programmes offer a range of access programmes for primary school students right through to postgraduates. They engage with communities and schools in low progression areas to encourage a positive mindset and support real steps towards going to University.  |
| Trinity Research and Innovation  | Trinity Research and Innovation (TR&I) is a professional support group, which champions Trinity's academic and research community and enables research "from concept to impact."  |
| TSM | Two-subject moderatorship (see moderatorship above). |
| Trinity Teaching and Learning  | Trinity Teaching & Learning (TT&L) is led by the Academic Secretary and is responsible for the conduct of activities in support of undergraduate and postgraduate education. It has five departments, namely: Academic Affairs; Academic Practice; Careers Service; Quality Assurance and Enhancement and Trinity Access Programmes (TAP).  |
| Trinity Term  | This is the third term in the university calendar that follows the Hilary Term. It includes the annual examination session.  |
| TTEC  | Trinity Technology and Enterprise Campus, a TCD site on the Grand Canal Dock where some laboratory facilities are based, soon to be rebuilt at the Grand Canal Innovation District  |
| XRD  | X-ray diffraction laboratory  |
|   |   |